

The operations of the JCSA are the responsibility of a General Manager, assisted by a Assistant General Manager, Chief Engineer for Water, Chief Engineer for Sewer, Utility Operations Administrator, and a Customer Services Supervisor. Support services in legal, planning, finance, payroll and general administrative areas are provided by various County departments on a reimbursable basis. The Authority's operations are coordinated through four separate funds:

Administration Fund
Water Fund
Sewer Fund
Capital Improvements Program (CIP)

The Administration Fund contains expenses such as payroll, fringes, office supplies and other items that are not directly attributable to one of the other funds. These costs are then distributed to the water and sewer funds using a percentage allocation of 42 percent from the Water Fund and 58 percent from the Sewer Fund.

The Water Fund contains the JCSA groundwater supply and distribution system. The Sewer Fund contains the sewer collection and movement system. The Capital Improvements Program provides for major water and sewer expansions, replacements, and rehabilitations.

These budgets reflect the assessment of key service rates and charges for FY 2003 and FY 2004, as follows:

				FY 2003 <u>Adopted</u>	FY 2004 <u>Adopted</u>
1. Water Service Retail Rate	Residential: 1st Block (Per Billing 2nd Block Period)	< 15,000 gallons > 15,000 to < 25,000 gallons > 25,000 gallons		\$2.30 per 1,000 gallons \$2.60 per 1,000 gallons \$6.00 per 1,000 gallons	\$2.30 per 1,000 gallons \$2.60 per 1,000 gallons \$6.00 per 1,000 gallons
	3rd Block				
	Commercial:	Flat Rate		\$2.60 per 1,000 gallons	\$2.60 per 1,000 gallons
2. Sewer Service Retail Rate	Flat Rate			\$2.30 per 1,000 gallons	\$2.50 per 1,000 gallons
3. Water System Facility Charge	5/8-inch meter			\$300 per bathroom fixture	\$300 per bathroom fixture
4. Sewer System Facility Charge	5/8-inch meter			\$300 per bathroom fixture	\$300 per bathroom fixture
5. Other proposed fee changes for FY 2003 are as follows:					
a. Plan Review Fee Schedule:					
<u>Rezoning</u>					
	10 acres or less			\$100	\$100
	Greater than 10 but less than 50 acres			\$150	\$150
	Greater than 50 acres			\$200	\$200
<u>Special Use Permits</u>					
	General (New)			\$200	\$200
	Family Subdivision (New)			\$ 50	\$ 50

Site PlansAdministrative Review

Residential Structures (Multifamily) (New)	\$200 plus \$5 per unit	\$200 plus \$5 per unit
Nonresidential Structures (New)	\$200 plus \$0.004 per sq. ft. of building area	\$200 plus \$0.004 per sq. ft. of building area
Mixed-Use Structures (New)	\$200 plus \$5 per residential unit plus \$0.004 per sq. ft. of non-residential building area	\$200 plus \$5 per residential unit plus \$0.004 per sq. ft. of non-residential building area

Planning Commission Review

Residential Structures (Multifamily)	\$200 plus \$5 per unit	\$200 plus \$5 per unit
Nonresidential Structures	\$200 plus \$0.004 per sq. ft. of building area	\$200 plus \$0.004 per sq. ft. of building area
Mixed-Use Structures	\$200 plus \$5 per residential unit plus \$0.004 per sq. ft. of non-residential building area	\$200 plus \$5 per residential unit plus \$0.004 per sq. ft. of non-residential building area

Amendment to an Approved Plan

Residential Structures (Multifamily)	\$50 plus \$2 per unit	\$50 plus \$2 per unit
Nonresidential Structures	\$50 plus \$0.001 per sq. ft. of building area.	\$50 plus \$0.001 per sq. ft. of building area.
Mixed-Use Structures (New)	\$50 plus \$2 per residential unit plus \$0.001 per sq. ft. of non-residential building area	\$50 plus \$2 per residential unit plus \$0.001 per sq. ft. of non-residential building area

Master Plan Review

Initial Review	\$ 600	\$ 600
Revision of Plan (New)	\$ 600	\$ 600

Subdivision Plan Review

No Public Improvements Required (New)	\$ 25	\$ 25
Public Improvements Required	\$ 150	\$ 150
Wastewater Pumping Station or Well Facility	\$1,500	\$1,500

b. Establish a Sub-Meter Account Fee:

Sub-Meter Account Charge. An account charge of \$18 shall be paid by each customer who has established a Sub-Meter Account. The payment for this charge will be prorated in equal amounts in the customer's utility service charge billing. The purpose of this charge is to defray the cost incurred in clerical and bookkeeping activities, the sending out and receiving of sub-meter forms for each reading, and making adjustments to the respective accounts.

c. Establish an Inspection Fee for water and sewer lines:

Inspection Fee for Water and Sewer Lines. There shall be a fee for the inspection by the JCSA of public water and sewer installations. Such fee shall be \$1.43 per foot for every foot of water main and sewer main constructed and shall be submitted at the time of filing an application for a land disturbance permit. The current fee is \$0.62 as reflected in James City County's Subdivision Ordinance. The current fee has not changed since April 1990. The increased fee is an effort to recover the actual costs of inspections.